

**Friends of Camp Mather Monthly Meeting
Open Meeting Minutes
March 2, 2022**

IN ATTENDANCE

Midge Lingvai
Maria Balestrieri (Corresponding Secretary)
Mary Mottola (Treasurer)
Phil Enis
James Donaher
Bob Frantz
Joe Litehiser (President)
Michele McMahon-Cost
Jim Brennan

ABSENT

Brent Sleeper, Carolyn Abate (Recording Secretary)

GUESTS

Neil Fahy
Claudia Reinhart
Linda Litehiser
Amy Tanner
Sydney Angel

Meeting called to order at 7:04 pm, quorum is confirmed.

Approval of February 2, 2022, meeting minutes approved with edits, see Revision 2 for final
Midge motions. James seconds. Motions carries.

TREASURER REPORT (Mary)

Store Account:

Opening Balance March 1, 2022): \$26,009.03
Received: \$516
Expenditures: \$139.28
Ending balance as of March 28, 2022: \$26,385.75

FoCM account:

Opening Balance March 1, 2022, balance: \$88,927.80

Received: \$145

Expenditures \$40.97

Ending balance as of March 28, 2022: \$89,031.83

Certificate of Deposit: \$20,542.23

Overall Totals: \$135,959.81

Maria motions to approve the report. James seconds. Motion carries

GUEST INTROS

—Neil Fahey: No Update

—Claudia: She is excited to be back as store manager and wants to encourage all FoCM board members and volunteer leaders to check-in with her at camp to see how they can help and support her while at camp. She is also a resource for any questions while at camp.

—Amy Tanner: Former 2019 volunteer leader. She is excited to be back this year for the week of June 26.

—Linda Litehiser: Linda reported on volunteer efforts to replace cabin curtains. She has a curtain spreadsheet which outlines the number and size of curtains for each cabin. She may need to buy new fabric and FoCM labels for curtains.

Action Item: Linda to share spreadsheet and coordinate with Mary/James to determine need for additional fabric and identify volunteers to sew curtains.

Joe motions that the board authorize an expenditure of up to \$500 to cover costs of new fabric, labels, and other materials for curtains. Bob seconds, motion passed

RPD UPDATE: Sydney Angel, Asst Camp Manager

- Hiring of staff is going well, 20 out of 32 camp assistants hired.
- Ropes Course inspected. All cabins inspected and three decks getting rebuilt/repared. Corral fence is being repaired.
- Chef Christina will be at camp next month to open the kitchen. There is dry rot in the walk-in, being repaired.
- RPD is following the current Covid protocol directed by Tuolumne and SF County. A camper is considered “Fully-Vaxed” with two shots, booster not required at this time.
- Regarding masks, the current plan is to have campers mask inside dining hall, bathhouses and camp store. Also, during inside activities, such as Bingo night. No outdoor mask requirement for outdoor activities.

- If campers test positive at camp, campers will be asked to leave camp.
- RPD is currently developing a plan for staff to quarantine if they test positive.
- Campers will be encouraged to bring test kits and test if symptoms develop.
- Joe requested that RPD keep in close contact with Claudia regarding any changes to camp operations related to Covid protocol, so that FoCM can be informed ASAP and make necessary adjustments and keep camp as safe as possible. Claudia mentioned previous experience with Hantavirus.
- Members suggested that store stock at-home Covid tests and to research FoCM masks and bandanas.
- The Community Engagement Committee would like to put flyers in welcome packets, the deadline is June 2. CE Committee to provide flyers on FoCM/Store before June. (Action Item)
- RPD has done inventory on beds and needs to order several new beds.
- Midge to send bed vendor to Sydney. (Action Item)
- Sydney to let Bob know how many new mattresses are needed. (Action Item)
- Amy reported that she has a camper contact that may be interested in donating maple syrup. Amy is going to get in touch with contact and then forward his information to Sydney at RPD (Action Item)
- Phil asked Sydney about the activities calendar. He is looking for information that he can share with volunteer leaders and naturalists. Sydney will send Phil information on activities scheduled to date. (Action Item)

COMMITTEE REPORTS

Joe shared committee overviews drafted pre-Covid by former Board member Jenna Philpott to Committee chairs to review, Brent will set up folder for each committee in Google Drive Committee Chairs can coordinate with him and specific committee folders (Action Item)

Business: Midge

- No meeting this month
- New bank signers done
- Claudia has identified a contractor to help with repair of doors and retail service windows, Planning for work to be completed in next few weeks.
- Volunteers needed to help with store cleaning, May 11-13 (Wed-Fri) before store staff starts. Will meet with contact to inspect refrigerators and air conditioning that week.
- Mary now officially treasurer, with focus on banking, Midge still supporting the committees' financial actions.

Operations: Bob

- Pre-camp maintenance week will be May 23 for Board members and volunteers. Let Bob know if you can volunteer (Action Item)

Operations: Phil

- Full slate of volunteer leaders -- will keep the group posted on changes.
- Raffle winners set up.
- Volunteer training May 10th and 19th, 2 hrs each (volunteers will attend one) will be at Joe and Linda's house.

Community Outreach and Engagement: James

- Sept 17th, reserved for a fundraising "Gala" event at Lake Merced Boat House.
- Checked other event dates (Fleet week, RPD events) to avoid conflicts.
- Discussed themes, catering, promotion at camp and promoting to camp alumni, emails to new campers.
- Discussed silent ~~action~~ auction items, suggested each Board member secure and donate an auction item (Action Item).
- Claudia suggested giving 2 ~~fix~~ tickets to the Gala as prizes during each Friday night ~~at~~ dance, and sell ~~fix~~ tickets at camp ahead of time, as well as maybe raising ticket price.
- James following previous plan
- Develop an event checklist for the next meeting (Action Item).
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Digital Strategy: Joe reported on behalf of Brent

- 14 T-shirt entries received with some good choices. Jim Brennen will lead the committee to winnow the choices and will provide ~~it~~ the winnowed submissions to the board for review. Board will need to decide by April meeting. Action item
- Every board member has an @campmather.org email address in the form of first name + last name initial like brents@campmather.org or joel@campmather.org. It will also allow access to Google Drive. Several board members have not logged in. Please log in to email if you have not, Brent can assist if needed. Action item
- FYI, Brent generally checks the focm@campmather.org inbox on Mondays and Wednesdays (or sometimes Thursdays).
- DISCOURAGE board members using the focm@campmather.org account to log in.
- Zoom Meetings: We have the ability to set up as many independent (one-off or recurring) Zoom meetings as we wish, each with separate meeting IDs, such as one for Claudia and General Store needs and one for the Digital Strategy committee, etc. If any committee wishes to create its own meeting room with ID, please contact Brent. Action item
- Email Newsletter, currently has 4232 subscribers, reflecting a slight attrition of about 100 over the past year. That is to be expected with the recent increase in mailings, as well as in light of COVID uncertainty, people moving, etc.

- Cadence editorial calendar: Remember that we are on a cadence/editorial calendar of first and third Tuesdays for sending our FoCM email newsletter

NEW BUSINESS

- CE Committee will be updating Packing list on website and will create a downloadable PDF, please send comments to Michele. **Action item**

Joe calls to end the open session at 8:49 pm.

Joe motions. Midge seconds. Motion carries.